

Dear Parents,

Greetings from D.A.V International School, Ahmedabad !!

We welcome you to the New Academic Session 2014-2015.

This is a gentle reminder for the Submission & Collection of required documents to/from school.

➤ **Documents Submission List:- (For New Parents)**

1. Birth Certificate Xerox attested.
2. **Original TC (School Leaving) (Original) and Final Term Mark sheets/Progress Report (attested) – to be submitted before new session begins.**
3. Bonafide (Original)
4. Mark sheets/Progress Report of Last Exam (attested).
5. Passport Size Photographs:- (8 of Students, 3 each of parents)(Latest photographs shall be accepted only)
6. Medical Form. (received with admission form)
7. Blood Group Test Report.
8. Priority No form - to be filled and submitted(received with admission form)
9. Field trip form - to be filled and submitted(received with admission form)
10. ID card form - to be filled and submitted(received with admission form)

➤ **Things to be submitted to School Office:- (For All Parents)**

1. School Fee and Transport Fee to be paid for the First Quarter.
2. Transport Form to be filled & submitted before 15.03.14, Saturday.

➤ **Things to be Collected from School:- (For All Parents)**

1. Text Books Collection.
2. ID Cards.
3. Authorization card to be filled and stamp size photographs pasted and the same attested from school office.

We request you to ensure that all school formalities are completed before the 15th March 2014, to enable smooth administration. If the above mentioned procedure has been completed please ignore.

Thanking you,

Warm Regards,

Arti Ohri
Principal