

**D.A.V. PUBLIC SCHOOL, CHANDRASEKHARPUR, BHUBANESWAR-21**

Proceedings of the PTCC meeting held on 19.09.2017 at 4.30 p.m. in the school premises.

**Members Present:**

01. Mr. Sanjaya Ku. Sahoo, Parent member of LKG
02. Ms. Smita Biswas, Parent Member of UKG
03. Mr. Bipin Ku. Sahoo, Parent member of Std.I
04. Mr. Bibhu Prasad Das, Parent member of Std.III
05. Ms. Sakuntala Gouda, Parent member of Std.IV
06. Mr. Kailash Ch. Das, Parent Member of Std. V
07. Ms. Amita Das, Parent member of Std.VI
08. Mr. Sushil Kumar Panda, Parent member of Std.VII
09. Ms. Suchitra Rath, Parent member of Std.VIII
10. Mr. Dillip Kumar Jena, Parent member of Std.IX
11. Ms. Saswati Mohanty, Parent member of Std. X
12. Mr. Debasis Kumar, Parent member of Std. XI & Chairperson
13. Ms. Rashmi Pothal, Parent members of Std.XII
14. Ms. Bharati Pradhan, Teacher member & Convener
15. Ms. Jayashree Mohapatra, Teacher member
16. Mr. Sarbadaman Singh, Teacher member
17. Ms. Mamata Maharana, Teacher member
18. Mr. Prasanna Kumar Dhal, Teacher member
19. Ms. Anjalimayee Khuntia, Teacher member
20. Ms. Saishree Parvathi, Teacher member
21. Ms. Indira Bhattaharya, Co-ordinator, Spl. Invitee
22. Ms. Sanjita Sahu, Headmistress, Spl. Invitee
23. Ms. Niharika Gantayat, Supervisor, Spl. Invitee
24. Mr. Niranjana Swain, Supervisor, Spl. Invitee
25. Mr. P. K. Patra, Supervisor, Spl. Invitee
26. Ms. Kirtirekha Mohanty, Supervisor, Spl. Invitee
27. Mr. Basanta Kumar Dash, Supervisor, Spl Invitee
28. Dr. K. C. Satapathy, Principal, Spl. Invitee.

**Proceedings:**

At the outset, Ms. Bharati Pradhan, Convener extended a hearty welcome to all the members. As per the previous practice, the Convener requested to Mr. Debasis Kumar, Parent member of Class – XI to preside over the meeting.



1. Proceedings of the meeting held on 12.08.2017 were read out and confirmed.
2. Ms. Isha Ipsita Satapathy, Counselor presented the precautionary measures of Blue Whale game through PPT and role of the parents and teachers to safeguard the victims, if any. All the members expressed their satisfaction on the steps taken by the school. The Principal informed the committee that our school is going to organize a Sensitization Programme on Blue Whale Challenge in Campus-I of the school from 5.00 p.m. to 6.00 p.m. on 20.09.2017 for the parents of Class VI to VII, on 21.09.2017 for the parents of Class VIII to IX and on 22.09.2017 for the parents of class X, XI & XII respectively.
3. Ms. Sanjita Sahoo, Headmistress presented the safety measures taken by our school through PPT. She also informed the committee as per the CBSE circulars, meetings have been conducted with teachers and Group-D employees to take more care of the students. In this regard Principal also informed that the Child Safety Committee will be formed immediately. The committee will do the monthly survey on safety measures. Parent members suggested to upload the steps taken by school as per the Supreme Court circular in the school website for the information of the stakeholders. Madam Sanjita Sahu, Headmistress is requested to take the steps in this regard.
4. The Principal informed the committee that the school is planning to provide I-card to all the parents. The school will issue the notice to the parents to submit the detail information of the student, parents and Aadhar No., Phone No., E-Mail ID etc for preparation of the I-card. At present the visitor's pass is being issued to the parents at the time of entering the school for any work. All the members appreciated the decision.
5. Mr. Debasis Kumar, Chairperson suggested for 24 hours checking in the school campus for safety of the students. Principal also informed that computer operator/ Floor Manager will be appointed to monitor all the CCTVs for proper monitoring of safety & security of the students and the metal detector machine will be installed in the entrance gate after Puja Vacation. All the parents and visitors will enter the school through the gate.
6. The Principal informed that the school has already installed the Fire Safety gadgets & Lightening Arrestor in the school to avoid any type of unwarranted situation. As per the suggestion of the Chairperson the "Search Protector Device" (SPD) should



be installed in the school to control the high voltage at the time of Lightening and the Principal assured for installation of the same. The parent members suggested to increase the frequency of Mock Evacuation Drill, at least once in every quarter. Which was accepted by one and all in the meeting.

7. Some parent members suggested to install the CCTV in the buses and in this regard Principal informed that we have already installed the GPS system in which the parents who are using school bus facility can see the position of the bus. He also informed that CCTV installation is not possible in bus because internet is required for its operation.
8. The Chairperson suggested the committee to create one new Icon/page in the school website where the names of PTCC & proceedings of the meetings will be uploaded & all the parents can know about the decision taken by the PTCC meeting. It is accepted by all the members.
9. As per the CBSE guideline it was decided for formation of following Committees comprising of Teachers, Parents & Students to safeguard the safety & security of the children in the school.

#### **Parent-Teacher-Students Committee**

- i) Mr. Bipin Ku. Sahoo, Parent Member (Std-I)
- ii) Ms. Sakuntala Gouda, Parent Member (Std-IV)
- iii) Mr. Sushil Kumar Panda, Parent Member (Std-VII)
- iv) Ms. Suchitra Rath, Parent Member (Std-VIII)
- v) Dr. Sarbadaman Singh, Teacher Member
- vi) Ms. Baljeet Kaur, Teacher Member
- vii) Mr. Prasanna Ku. Dhal, Teacher Member
- viii) Ms. Sushree Sasmita Mohanty, Teacher Member
- ix) Ms. Akhpan Behera, Student, School Leader
- x) Master Sai Samiran Dash, Student, Leader Sikata House
- xi) Ms. Niharika Gantayat, Supervisor, Convener.

#### **Student Transport Committee**

- i) Mr. Basant Kumar Dash, Supervisor, Teacher Member
- ii) Ms. Rosy Parija, Teacher Member
- iii) Ms. Akankshya Mishra, (Std-IX) Student Member
- iv) Master Kartik Arya Kumar, (Std-XI) Student Member
- v) Ms. Sakuntala Gouda, Parent Member (Std-IV)

vi) Mr. Dillip Kumar Jena, Parent Member (Std-IX)

vii) Mr. Manoj Kumar Gadanaik, Transport Manager & Convenor

It was decided that the Convener of the respective committee will call the meeting at least once in a month and record the proceedings of each meeting for future reference and place the Action Taken Report in the next meetings.

xii) Ms. Niharika Gantayat, Supervisor of Std-IX & X informed the committee about the criteria to take admission in Class-XI (Science, Commerce & Humanities) of the existing students of Class-X for the session 2018-19. She also briefed that the school will consider best two performances of the students out of four tests (Pre Board-I, Periodic Test-II, Pre Board-III & Periodic Test-IV). The criteria for admission into Class XI are furnished below. Which was suggested by many members of PTCC.

#### Science Stream

- A minimum of 75% in aggregate and
- A minimum of 75% in Science & Mathematics (if declared pass).

#### Commerce Stream

- A minimum of 60% in aggregate and
- Mathematics can be offered if the students has secured 60% in Mathematics. (if declared pass).

#### Humanities

- All students of the school (if declared pass).

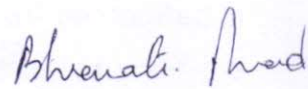
(To declare pass a candidate is required to secure minimum 33% in theory and practical separately)

This criteria may be notified to all parents of Class – X by 2<sup>nd</sup> week of October 2017.

The meeting ended with a vote of thanks by the Principal to the Chairperson and other members present.



Parent Member  
Chair Person



Convener